

## QUIDOS TERMS OF ENGAGEMENT

### APEL ACCREDITATION APPLICATION AND ASSESSMENT



1. The applicant is required to make payment of initial application fee upon submission of my APEL application - of which there will be a refundable amount, should the applicant be unsuitable for the APEL route.
2. Upon completion of Stage 1, the applicant will be required to make payment of Assessment fee for application to be moved onto Stage 2. This cost will be dependant upon the level of qualification.
3. If Quidos have reason to believe that the applicant or any other person have given false information or have omitted any information requested in the instruction or application form or made any misrepresentation, Quidos will take whatever steps considered necessary to establish the authenticity of the application. I accept that if the applicant does not fully comply with these requirements, Quidos reserves the right to cancel the application and shall have no claim against them.
4. I understand that EPCs and/or Reports may be failed when assessed, and any payment made for assessment is non-refundable.
5. Quidos expect that all of the EPCs/Reports are within + or – 5 per cent of the Buildings Emission Rating ,determined by the Scheme Operator’s Energy Assessor undertaking quality monitoring (NB – these figures will be reviewed following publication of the calculation procedure) This is as stated under Quality Assurance in the Minimum Requirements for Energy Assessors. If my EPCs/Reports do not meet these requirements, they will be failed.
6. If submitted work fails upon assessment, the applicant may request feedback from the assessor.
7. Advice on further training will be provided, and the applicant may submit additional EPCs/Reports for assessment at an additional cost\*\*
8. Quidos reserves the right to withdraw from the assessment process if the applicant proves unsuitable for the APEL route.

I confirm I (the applicant) have read and accept the above terms in relation to my APEL application with Quidos.

Signed..... ('The applicant') Date.....

Print Name.....